



# Sacramento Valley Conservancy Event Protocol 2019

## SVC staff person brings

- Public outing sandwich boards at Stone House/Latrobe Rd, creek crossing and corral entrance
- Stage port-a-lets at Eagle Camp Corral
- SVC paperwork, liability release forms
- Newsletters/season calendar/donation jar
- Cash box/roster of registered guests

## Lead Docents and support Docents should arrive 30-45 minutes before guests arrive.

- Lead Docent should coordinate volunteers and discuss the route they are taking that day.
- Lead docent to assign fellow docents to cover the following when framing out the day (a docent can have more than one responsibility):
  - INTRODUCTION DOCENT
  - MISSION DOCENT
  - RULES/SAFETY DOCENT
  - SWEEP DOCENT
- Lead docent should also coordinate risk management roles prior to the introduction.
- SVC staff will be in charge of liability forms and checking guests in at the corral.

## Docents to gather guests and *frame out the day*:

- LEAD DOCENT to give general welcome to guests. Review route with distance, terrain, elevation...
- INTRODUCTION DOCENT to conduct introductions of self, docents and staff in attendance
- MISSION DOCENT to speak of SVC as an organization: *Mission: Purchase land from willing sellers to manage for recreation, agriculture, preservation of critical open grassland and blue oak woodland, wildlife habitat and scenic qualities, as well as flood control and water quality in the Sacramento Region. First land trust in Sacramento Region, since 1990, accredited by Land Trust Alliance. Depends on local, individual donations to operate.*
  - Deer Creek Hills has grown to 4500+ acres, moving northward (13 miles) creating an open space corridor connecting to the American River Parkway.
  - SVC now manages site with help of YOU, DOCENTS and RANCHERS
  - Why cattle are here – controls exotic weeds/grasses & supports native grasses and provides SVC with grazing fees. Recent research has also shown that cattle fulfill the role previously held by large herds of Elk in the maintenance and creation of vernal pools.
  - Please help us with any donation amount to help the management and access ability for this property.
  - Promote other Docent-led outings and self-guided interpretive trail: can see calendar on website.
  - Welcome guests to return for other outings.
- RULES/SAFETY DOCENT to cover rules and to confirm all guest signed a release of liability by checking in with SVC Staff on site. If medical issues exist with guest, invite guests to approach docent to share medical issue privately. Docent to share medical issue with fellow docents and Staff. Inquire if any medical professionals are present on outing. Conduct head count and compare numbers with a fellow docents count. Share number with all docents.
- SWEEP DOCENT is to stay at the end of the group and periodically perform a head count and keep lead docent updated on any issues or potential issues.

## Ride out

**End of Day:**

- Make sure all participants have returned and checked out with Lead Docent.
- Leave No Trace. Help clean up and guide guests out of the corral parking area.
- De-brief with SVC Staff; what didn't work, potential problems/issues.
- SVC Staff member will collect signs and lock gates once everyone is out of corral area.
- Docent may be assigned to lock gate if pre-arranged with SVC Staff member.