

# Insurance Requirements to use SVC Properties Camp Pollock and/or Deer Creek Hills Special Event, License Agreement, Rentals, or Campouts



The authorization to use space at Camp Pollock or Deer Creek Hills is a revocable license. All licensees must meet the following insurance requirements at the licensee's sole cost and expense. Individual licensees who are homeowners may want to consult with their homeowner's insurance provider to arrange for appropriate endorsements to their existing policy.

[Event Insurance from TheEventHelper.com](#) is an option many Camp Pollock renters use, and this link will pre-fill most of the required information for Camp Pollock coverage. The inclusion of California State Parks is only required for Deer Creek Hills uses. Camp Pollock-only events may exclude California State Parks from coverage.

## ACORD AND ENDORSEMENT FORMS

Licensees must submit insurance coverage in the format of an Acord and Endorsement Form: Acord insurance certificate with all required coverages and limits; Endorsement listing SVC, State Lands Commission, State Parks, and Sacramento County Regional Parks as additional insured. [SAMPLE ACORD and ENDORSEMENT FORMS](#). All required certificates and endorsements must be received and approved by SVC a minimum of 2 weeks prior to any event. Host Liquor Liability coverage is required for all rentals with the presence of alcohol.

**A. General Liability and Property Damage.** Licensees shall maintain occurrence-based commercial general liability and property damage liability insurance for the duration of the use of SVC properties in coverage amounts of not less than \$1,000,000 for each occurrence of injury and \$200,000 for each occurrence of property loss or damage, with a replacement cost endorsement, and with a general aggregate limit of \$3,000,000, with all standard extended coverages, including medical expenses, vandalism and malicious mischief.

**B. Worker's Compensation.** Licensees shall maintain worker's compensation insurance as required by the State of California for each employee of the licensee involved in the use of Camp Pollock or Deer Creek Hills, and shall cause all agents and independent contractors supporting licensee's use of Camp Pollock or Deer Creek Hills also to maintain such worker's compensation insurance.

**C. General Requirements.** Each policy of insurance required to be maintained by licensee shall be issued by an insurance company authorized to do business in California with a current A.M Best's rating of no less than A-VII. Required insurance protection may be carried under a blanket policy. Each such policy shall include as additional insureds: (i) Sacramento Valley Conservancy and its directors, officers, employees, contractors and agents; (ii) State of California, State Lands Commission, and its officers, employees and agents; (iii) State of California, State Parks, and its officers, employees and agents; (iv) Sacramento County Regional Parks, and its officers, employees and agents. Licensee shall provide SVC with a copy of the required insurance coverages at the following addresses:

Sacramento Valley Conservancy  
PO Box 163351  
Sacramento, CA 95816

California State Parks  
1725 23rd Street  
Sacramento, CA 95816

California State Lands Commission  
100 Howe Avenue, Suite 100 South  
Sacramento, CA 95825-8202

Sacramento County Regional Parks  
10361 Rockingham Drive, Suite 100  
Sacramento, CA 95827